

American Legion Riders State of Maine By-Laws

Article I--Name

Section 1. The State existing under these By-Laws is to be known as The American Legion Riders, Department of Maine.

Section 2. The name and nature of this State are as set forth in the Constitution.

Article II—Management

Section 1. The Elected officers of the State shall be Director, Assistant Director, Secretary, Sergeant-at-Arms, Road Captain, Safety Officer, and, Area Representatives. The appointed officers shall be Chaplin, Web Master, and Public Relations/Historian.

Section 2. Between State meetings, the administrative power of the State shall be vested in the State Executive Committee, which shall consist of all elected and appointed officers for the current year and in addition the immediate Past State Director.

Section 3. Officers of the State shall be elected annually at the February meeting and take office immediately following the election. All elections of officers shall be by ballot and the candidate or candidates receiving the highest number of votes shall be elected to the respective office or offices for which they are candidates. Ballots shall be by attendees of the meeting only. Nominations will be accepted at the beginning of the meeting with elections as the last order of business.

Section 4. All vacancies existing in any office of the State from any cause other than the expiration of the term shall be filled by a majority vote of the remaining members of the committee, and a person so appointed shall hold office for the unexpired term of the member of the committee or officer whose position was vacated.

Section 5. A vacancy shall exist when a member or officer is absent from the State due to resignation, loss of qualifications, incapacity from injury or illness, or for a continuous period of unexcused absences considered detrimental to the interest of the State by the remaining members of the Executive Committee.

Section 6. All Past State Directors shall be members of the Executive Committee with voice but without voting privileges with the exception of immediate past director.

Article III—Meetings

Section 1. The Annual meeting of the State shall be held at a Chapter location determined at the February meeting. Business to be discussed shall be Nominations and Election of Officers and all other business as may properly be brought up for action.

Section 2. The annual summer rally shall be held at a location determined at the previous summer rally by majority vote. The summer rally shall be a meeting to discuss business of the state riders and a day of camaraderie for all state membership. In the interest of fairness the summer rally should be held at a different location each year.

Section 3. The State Director or a majority of the Executive Committee shall have power to call a special meeting of the State at any time.

Section 4. Five Chapters present at a meeting shall constitute a quorum.

Article IV—State Executive Committee

Section 1. The State Executive Committee shall meet for organizational or such other business as may come before it at the call of the State Director immediately after the election of the new officers. Thereafter the State Executive Committee shall meet as often as State Director may deem necessary. The State Director shall call a meeting of the State Executive Committee upon the joint written request of three or more members of said State Executive Committee, and seven members of the committee shall constitute a quorum thereof.

Section 2. Any potential American Legion Riders Chapter shall contact the State Executive Committee prior to starting a chapter for guidance and direction.

Article V—Duties of Officers

Section 1. Duties of Director. It shall be the duty of the State Director to preside at all meetings of the State and to have general supervision over the business and affairs of the State, and such officer shall be the chief executive officer of the State. The Director shall perform such other duties as directed by the Constitution and By-laws of the State of Maine American Legion Riders.

Section 2. Duties of Assistant Director. The Assistant Director shall assume and discharge the duties of the office of Director in the absence or disability of, or when called upon by the State Director.

Section 3. Duties of State Secretary. The Secretary shall have charge of and keep a full and correct record of all proceedings of all meetings, including executive committee meetings and keep such records as the Department organizations may require under direction of the Director.

Section 4. Duties of State Chaplain. The State Chaplain shall be charged with the spiritual welfare of the State comrades and will offer divine but nonsectarian service in the event of dedications, funerals, public functions, etc., adhere to such ceremonial rituals as are recommended by the National or Department headquarters from time to time.

Section 5. Duties of the Sergeant-at-arms. The Sergeant-at-arms will assist the state director to ensure all rules that are set for in this in the constitution and by laws are followed and adhered to. He shall maintain order at all state legion rider activities.

Section 6. Duties of the State Road Captain. They shall coordinate all State tours, runs, activities, and events; lead the State in formation riding or parades; arouse interest in activities; enforce all rules of safe motorcycle operation and group riding and perform such other duties or chair such committees as may be from time to time assigned by the Director or State Executive Committee.

Section 7. Duties of Public Relations Officer/Historian. They are to relate to the public a positive image of the American Legion Rider Program. They are to inform, enlighten, and educate the public of our beliefs, events and goals as well as to provide reliable sources of information relating to veterans issues. They are responsible for dissemination of information to External Media and shall maintain a historical record of such events.

Section 8. Duties of the Web Master. They are to relate to the public a positive image of the American Legion Rider Program. They are to inform, enlighten, and educate the public of our beliefs, events and goals as well as to provide reliable sources of information relating to veterans issues. They are responsible for Internal Information notifying members through the web page of what is going on, events, fund raisers, rides etc. at a post and state level.

Section 9. Duties of the Area Representative. Member of the Executive com with a vote. They are to be submitted by the area within 30 days of the winter meeting annually in writing to the Director of Maine.

Article VI—Appointments

Section 1. The State Director, immediately upon taking office each year, may appoint standing committees or commissions for the furtherance of State programs.

Section 2. Such standing committees shall consist of such persons, and the chair thereof, as designated by the State Director.

Article VII—Notices

Section 1. Every Chapter shall furnish the State Secretary with a valid email or postal mailing address of all members and current Officers.

Section 2. The State Secretary shall cause notice to all Chapters of the annual election to be given at least two weeks prior thereto.

Article VIII—Rules of Order

Section 1. All proceedings of this State shall be conducted under and pursuant to Roberts' Rules of Order (Newly Revised), except as herein otherwise provided.

Article IX—Limitations of Liabilities

Section 1. This State shall incur, or cause to be incurred, no liability nor obligation whatever which shall be subject to liability of any other State, subdivision, members of

The American Legion, post, departments, or other individuals, corporations or organizations.

Article X—Amendments

Section 1. These By-Laws may be amended at the Winter State meeting by a vote of two-thirds of the members at said Winter State meeting, provided that the proposed amendment has been submitted in writing to the Executive Com by the Chapter proposing the amendment 30 days prior to the meeting.